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## Studio Policies 2020-2021

## Private Lessons

### Fees and Payment:

**Rate:** \$32.50 for private, 30 minute, adapted music lessons. Convenience fees may apply; please see options below. Your lesson spot will only be saved once a payment option is secured. Payments are due on the first of the month for all lessons occurring that month. Monthly payments vary depending on the number of lessons per month. Please see the payment schedule below for monthly fees. First time Lotus Centre Registrations will be charged a one-time registration fee of \$25.

Monthly Fees	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
September	\$97.50	\$97.50	\$130	\$130	\$97.50	\$97.50	\$97.50
October	\$97.50	\$97.50	\$130	\$130	\$162.50	\$162.50	\$162.50
November	\$162.50	\$162.50	\$130	\$130	\$130	\$130	\$130
December	\$65	\$65	\$97.50	\$97.50	\$97.50	\$97.50	\$65
January	\$162.50	\$130	\$130	\$130	\$130	\$130	\$162.50
February	\$130	\$97.50	\$130	\$130	\$130	\$130	\$130
March	\$97.50	\$130	\$130	\$130	\$97.50	\$97.50	\$97.50
April	\$97.50	\$97.50	\$130	\$130	\$162.50	\$130	\$130
May	\$162.50	\$130	\$130	\$130	\$130	\$130	\$162.50
June	\$65	\$65	\$97.50	\$97.50	\$97.50	\$97.50	\$65

### Schedule:

Lessons will begin on September 8th, 2020 and end on June 18th, 2021. There will be **no lessons** on the following dates: Thanksgiving (October 11th & 12th), Christmas Break (December 19th - January 1st), Family Day (February 15th), March Break (March 14th - 20th), Good Friday (April 2nd), Easter (April 4th & 5th), and Victoria Day (May 24th).

### Payment Options:

Post Dated Cheque - Cheques, post-dated for the first of each month (October-June) must be provided. Make cheques payable to Lotus Centre for Special Music Education. A charge of \$45 will apply to all NSF cheques.

Monthly E-transfer - Send payment BEFORE the 1<sup>st</sup> of the month to [info@lotuscentre.net](mailto:info@lotuscentre.net). To qualify for e-transfer, you must provide information for a valid credit card. If your monthly payment is not received by noon on the 1<sup>st</sup> of the month, this card will be charged, and a 2.9% convenience fee will be applied.

Pre-Authorized payment via Credit Card - Monthly payments will be automatically deducted, on the 1<sup>st</sup> of the month from the card you place on file with Lotus Centre. A 2.9% convenience fee will be applied.

**Receipts:** If you require receipts for funding purposes, please let us know. Receipts will be emailed after all of your monthly payments are processed.

**Missed Lessons:** If you are not able to attend your lesson, please contact your teacher directly.

**Makeup Policy:** If 24 hours notice is given for an absence, a make up lesson will be granted, with a maximum of 3 per year. Lessons missed by the teacher will be made up. If 3 make up times have been offered and declined, the make up may be forfeited. Refunds are not given for missed lessons.

**Cancellation Policy:** Two weeks' notice is required to discontinue lessons. Lessons after that period that have already been paid for will be refunded and/or post-dated cheques will be returned.