



1002 Beaverbrook Rd, Suite #13
 Kanata, ON K2K 1L1
 613-801-0031
info@lotuscentre.net

Studio Policies 2023-2024 Private Lessons - Aspire Academy

Fees and Payment:

Rate: \$35.00 for private, 30 minute, adapted music lessons. Convenience fees may apply; please see options below. Your lesson spot will only be saved once a payment option is secured and payment for the first month is received. Payments are due on the first of each month for all lessons occurring that month. Monthly payments vary depending on the number of lessons per month. Please see the payment schedule below for monthly fees. First time Lotus Centre Registrations will be charged a one-time registration fee of \$25.

Monthly Fees	Thursdays	Friday
October	N/A	\$35
November	\$175	\$105
December	\$105	\$140
January	\$105	\$705
February	\$175	\$105
March	\$105	\$105
April	\$140	\$105
May	\$175	\$175
June	\$105	\$70

Schedule:

Lessons will begin on October 27th, 2023 and end on June 21rd, 2024. There will be **no lessons** on the following dates: Aspire PA Days (Fri. Nov. 24t/23; Fri. Jan. 26/24; Fri. Feb. 16/24; Fri. Apr. 26/24; Fri. Jun. 7/24), Holiday Break (December 24th/23- January 6th/24), March Break (March 10th - 16th/24), Good Friday (March 29th/24)

Payment Options:

Post Dated Cheque - Cheques, post-dated for the first of each month (October-June) must be provided at the first lesson. Make cheques payable to Lotus Centre for Special Music Education. A charge of \$45 will apply to all NSF cheques.

Monthly E-transfer - Send payment BEFORE the 1st of the month to info@lotuscentre.net. To qualify for e-transfer, you must provide information for a valid credit card. If your monthly payment is not received by noon on the 1st of the month, this card will be charged, and a 2.9% convenience fee will be applied.

Pre-Authorized payment via Credit Card - Monthly payments will be automatically deducted, on the 1st of the month from the card you place on file with Lotus Centre. A 2.9% convenience fee will be applied.

Receipts: Receipts will be emailed as each monthly payment is processed. If you have any questions, please contact Erin Fobert at info@lotuscentre.net.

Missed Lessons: If you are not able to attend your lesson, please contact your teacher directly. Method of communication with the instructor is provided upon registration.

Makeup Policy: If **24 hours notice** is given for an absence, a make up lesson will be granted, with a **maximum of 3** per year. Lessons missed by the teacher will be made up. If **3 make up times have been offered and declined**, the make up may be forfeited. **Refunds are not given for missed lessons.**

Cancellation Policy: Two weeks' notice is required to discontinue lessons. Lessons after that period that have already been paid for will be refunded and/or post-dated cheques will be returned.